

LIABILITY CONTROL

SLIPS, TRIPS, AND FALLS – SAFETY SURVEY

		Yes	No
Slips			
1.	Are all waxed floors thoroughly buffed to minimize slippery conditions?	___	___
2.	Is non-skid, self-polishing wax used whenever possible?	___	___
3.	Are hidden steps or uneven surfaces clearly marked?	___	___
4.	Are non-skid treads or mats used in bathroom areas?	___	___
5.	Are all spills wiped up promptly?	___	___
6.	Are non-slip backings used on any rugs or rubber mats?	___	___
7.	Are all loose tiles, bricks, pavement surfaces or floorboards repaired promptly?	___	___
8.	Are grease and oil accumulations minimized?	___	___
9.	Are snow and ice promptly removed from stairs, walkways, driveways, and parking lots?	___	___
10.	Is salt, cinders, or other ice melting agent utilized?	___	___
Trips			
1.	Is furniture arranged in such a manner as to avoid an obstacle course?	___	___
2.	Are any materials stored in the hallways or aisles?	___	___
3.	Are all items picked up off the floor as soon as possible?	___	___

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| 4. Are all drawers kept closed? | ___ | ___ |
| 5. Are all electrical cords kept out of doorways, passageways, and walkways? | ___ | ___ |
| 6. Is everything put away after it has been used? | ___ | ___ |
| 7. Is any material stored on the stairs? | ___ | ___ |
| 8. Do you avoid climbing over any obstacle? | ___ | ___ |

Falls

- | | | |
|---|-----|-----|
| 1. Do all stairs have handrails? | ___ | ___ |
| 2. Do stairs have light switches at the top and bottom? | ___ | ___ |
| 3. Are cracked and worn stair treads replaced promptly? | ___ | ___ |
| 4. Do you always use the handrail on stairs? | ___ | ___ |
| 5. Is adequate lighting available (especially in narrow stairwells)? | ___ | ___ |
| 6. Are lamps or light switches located so no one has to move around in the dark? | ___ | ___ |
| 7. Are nightlights used in rooms, hallways, or in the bathroom? | ___ | ___ |
| 8. Are all floor openings properly covered? | ___ | ___ |
| 9. Are holes in the yard, parking lots, driveways, and sidewalks properly filled or clearly marked? | ___ | ___ |
| 10. Do you always sit properly in the chair (with all legs of the chair on the floor)? | ___ | ___ |
| 11. Do you avoid wearing long trousers/slacks so that you will not catch your heel while walking? | ___ | ___ |
| 12. Do you attempt to wear shoes with non-skid soles? | ___ | ___ |
| 13. Are non-skid mats used whenever possible? | ___ | ___ |

- | | | Yes | No |
|-----|--|-----|-----|
| 14. | Do you avoid jumping from one level to another? | ___ | ___ |
| 15. | Do you always get help with a heavy load? | ___ | ___ |
| 16. | Do you avoid carrying loads that block your vision? | ___ | ___ |
| 17. | Do you use stacks of furniture, boxes, or chairs instead of ladders? | ___ | ___ |
| 18. | Before using the ladder, do you check the condition of the rungs, rails, and other parts to make sure that they are in good repair and securely fastened? | ___ | ___ |
| 19. | Do you make sure that the top and bottom of the ladder are firmly placed and if on a soft surface, do you use a board of some type to support the ladder? | ___ | ___ |
| 20. | Do you follow the 4 to 1 rule (ladder should be one rung length out from the wall for every four rungs to where the ladder touches the wall)? | ___ | ___ |
| 21. | Do you avoid stretching to increase your span of reach? (Move ladder instead.) | ___ | ___ |
| 22. | Do you always work with someone else while using the ladder (have someone hold the bottom of the ladder and make sure nobody bumps into it)? | ___ | ___ |
| 23. | Do you always face toward the front while on the ladder? (Avoid twisting or turning on the ladder. Don't step on the top rung.) | ___ | ___ |
| 24. | If the rungs of the ladder are spattered with paint, oil, or other liquid, do you dry them carefully before you climb? | ___ | ___ |
| 25. | Do you use your hands to help climb, not to help carry? (If you can't carry tools or supplies in your pockets, haul them up after you've reached the top.) | ___ | ___ |
| 26. | Do you make sure that stepladders are fully open, with the side braces latched? | ___ | ___ |
| 27. | While descending the ladder, do you always face the ladder and keep at least one hand on it? (Never descend a ladder with your back to the rungs.) | ___ | ___ |

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| 28. Do you prohibit the use of aluminum or steel ladders around or near electrical wires, switchboxes, or other electrical equipment? | ___ | ___ |
| 29. Do you check the scaffold every time you use it? | ___ | ___ |
| 30. Do you eliminate the clutter of tools, scrap, or tangled lines from the scaffold and working surface? | ___ | ___ |
| 31. Do you climb down from the rolling scaffold whenever it is moved? | ___ | ___ |
| 32. Before climbing back up the rolling scaffold, do you make sure that the wheels are locked or blocked? | ___ | ___ |
| 33. Are all scaffolds tagged according to their use (green tag – i.e. for use; yellow tag – being assembled or disassembled; red tag – do not use, needs repair or unsafe)? | ___ | ___ |
| 34. Do you always wear a safety belt while you are on any scaffold, raised platform, or power platform? | ___ | ___ |
| 35. Do you make sure that the pulley, blocks, hooks, fittings, and ropes are all in good condition? | ___ | ___ |