

Health and Safety

Procedure in Case of Illness or Injury

1. Administer first aid in accordance with stated practices. Make the student as comfortable as possible.
2. Promptly notify parents or guardian. Wait for instructions from the parents before proceeding further. The responsibility for arranging for or providing medical care rests with the parents. However, in a serious emergency in which urgent medical care is needed, call 911 at once. (Promptly notify the person designated by the parents in the student's file if attempts to reach the parents are unsuccessful.)
3. If instructed to do so by the parents or guardian, have an adult designated by the parents safely transport the student home or to a physician as promptly as possible.
4. Do not dismiss a student from school until a parent or an adult designated by the parents has been contacted. No ill or injured child should be sent home alone.
5. If a serious emergency exists and 911 is called:
 - a. Notify parents of the emergency as soon as possible. Inform them that the rescue squad was called and the hospital to which the student was taken. The rescue squad will transport the student to the closest hospital. (For minor emergencies, students may be transported by designated staff.)
 - b. If the rescue squad determines the situation does not warrant use of their service, notify the parents or the physician designated by the parents. If you are unable to reach the student's physician, seek advice from the closest emergency room.
 - c. If the parents wish to use a private ambulance, advise them that they will bear the cost.