

IMPORTANT REMINDERS

Volunteer Responsibilities

Licenses issued by the Wisconsin Division of Gaming are granted to qualified organizations for the purpose of raising monies to support their charitable causes. All activity must be conducted within the standards set forth by the Wisconsin Statutes and Administrative Code. Although the charitable licensed groups are by nature staffed by volunteer workers, failure to conduct gaming activities in a legal manner is grounds for revocation of license privilege. Organizations are urged to select only qualified, knowledgeable and responsible persons to oversee gaming conduct.

Illegal Use of Raffle License

A raffle license is issued for the **EXCLUSIVE** use of your qualified organization. **ALL** profits derived from its use must support the licensee's purpose for existence and be spent locally per s.563.905 (1) Stats.. The license may not be loaned to another organization or individual. No person or organization may be paid any type of compensation to conduct a raffle or sell tickets. Raffle ticket purchases are **not** tax deductible. "EARLY BIRD" drawings are not permitted. Unauthorized use of the license or profits derived from raffles will result in permanent loss of fund-raising privileges.

Raffle License Applicants

All **Original** applications must be accompanied by the documentation requested in the application check list. Applications received without these documents will be rejected. Organizations who have been issued a Class 'A' license in the past, and are requesting a Class 'B' license, for example, must provide documentation for a Class 'B' application as each license is issued on its own merit.

All **Renewal** applications cannot be accepted more than 60 days prior to the expiration date.

Duplicate Raffle License & Name Changes

If a **duplicate raffle license** is needed, send a note with your license number, organization name, address where license should be mailed, and a \$5.00 check.

To **change the designated member**, file a renewal application and complete sections A and B.

To file an **organization name change**, include the new name and other new information on the next renewal application, providing documentation of the old name, the new name and date the change occurred. There is no need to request a name change prior to renewal.

Comply With The LAW

EVERY raffle held in Wisconsin must comply with Chapter 563 of the Wisconsin Statutes. Raffles are not sweepstakes or lotteries involving random numbers to determine a winner. A raffle license is not protection from criminal prosecution for conducting gaming formats other than a legal raffle. Internet sales violate both state and federal law. Check with the Office of Charitable Gaming before entering into what may be an illegal gambling scheme. (608) 270-2552, (800) 791-6973, FAX (608) 270-2564, or mail to PO Box 8979, Madison, WI 53708-8979.

Remember

Class A tickets or calendars cannot be sold more than 270 days before the drawing. The purchaser must complete the drawing stub and be given their receipt portion of the ticket. For additional information, please see brochures entitled Statutory Requirements for Raffles in Wisconsin and Wisconsin Administrative Code for the Conduct of Raffles in Wisconsin. Violations may result in revocation or suspension of your organization's license.



IT IS A VIOLATION OF FEDERAL LAW TO SEND RAFFLE TICKETS, STUBS,
OR MONIES FOR SAME VIA THE U.S. MAIL.
CONTACT YOUR LOCAL POSTMASTER FOR DETAILS.

